



# Chagrin Falls Exempted Village Schools

400 EAST WASHINGTON STREET • CHAGRIN FALLS, OHIO 44022  
PHONE (440) 247-4363 • FAX (440) 247-5883

ROBERT W. HUNT  
*Superintendent*

ANNE SPANO  
*Treasurer/CFO*

BOARD OF EDUCATION  
MARY KAY O'TOOLE  
*President*  
SHARON BROZ  
*Vice President*  
KATHRYN GARVEY  
MICHAEL F. HOGAN  
ROBERT H. WEBER

September 2017

Parents,

The safety and security of our students and staff at school is our first priority. We spend a great deal of time working collaboratively with local law enforcement to react effectively in a time of crisis. The Chagrin Falls School District Staff trains in the Alert, Lockdown, Inform, Counter, Evacuate (ALICE) protocols and procedures annually. This includes periodic drills and trainings that will vary in scope and size. We all play a vital role in the safety of our schools. Many potentially tragic situations are often averted due to a parent, student or staff member reporting a concern. Any concern regarding the safety and security of our schools should immediately be reported to the building principal or by calling, 844-SaferOH (844-723-3764) which is an anonymous number sponsored by the state of Ohio. This letter is to serve as general guidance in the event that a crisis were to occur in one of our schools leading to a full building evacuation.

Parents have a vital role in supporting our ability to effectively manage a crisis. In the event of a building evacuation leading to an off-site reunification, parents will be notified through our outbound dialing system of the location and procedures for a safe and orderly pick up. Under these circumstances, it is critical that parents **do not** attempt to pick up their child at the school building as it will be completely blocked off by safety forces. Remain at home and wait for the outbound call providing directions to a safe and secure location for reunification. For security purposes our off-site evacuation and reunification locations are not disclosed prior to an event.

Our local safety forces provide excellent guidance and support in keeping our schools safe; they have been a tremendous help in keeping high standards of safety and preparedness. If you have any questions, please contact your child's principal. If you would like to learn more about safety in our schools join us September 13th at 7:30 P.M. in Sands Community Room as the Chagrin Falls Parent Teacher Organization (PTO) is hosting a forum for parents on school safety that will include district administrators and local law enforcement.

Sincerely,

Robert W. Hunt  
Superintendent