

**OFFICIAL PROCEEDINGS  
CHAGRIN FALLS EXEMPTED VILLAGE SCHOOLS  
BOARD OF EDUCATION  
SEPTEMBER 5, 2018**

The **SPECIAL MEETING** of the Board of Education of the Chagrin Falls Exempted Village School District was held on Wednesday, September 5, 2018, at 6:00 p.m. in the Lewis Sands Community Room. Sharon Broz, President, called the meeting to order.

**MEMBERS PRESENT:** Mrs. Sharon Broz, President  
Mrs. Kathryn Garvey, Vice President  
Mrs. Mary Kay O'Toole, Member  
Mr. Phil Rankin, Member  
Mr. Greg Kanzinger, Member

**ALSO PRESENT:** Mr. Robert W. Hunt, Superintendent  
Mrs. Anne Spano, Treasurer/CFO

**VISITORS:** Beth Ahren, Lisa Shannon, Angie DeBernardo, Gregory Hill,  
Chester Hill, Cavin Hill, Carol Dolan, Sophie Hill

**Pledge of Allegiance**

Moved by Kathryn Garvey, seconded by Phil Rankin to approve the minutes of the **Regular Meeting** of August 15, 2018.

**ROLL CALL:** Yeas – Garvey, Rankin, Kanzinger, O'Toole, Broz  
Nays – None  
Motion carried.

**Superintendent's Reports**

- a. GMP #4 / Keri Ash, Gilbane
- b. Sole Sourcing / Ryan McNutt, Stantec

**Consent Agenda Items**

Moved by Mary Kay O'Toole, seconded by Phil Rankin to approve the following consent items.

- a. Accept the resignation (for the purpose of retirement) of **James Domzalski**, Transportation Aide, effective August 16, 2018.
- b. Approve a Family & Medical Leave of Absence (FMLA) for **Kathryn Brent** for up to 12 weeks, beginning September 17, 2018.

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- c. Employ **Meghan Bando**, 3.5 Hour Educational Aide, 188 Days, (prorated to 175 Days), Level 0 (Aides B Schedule), and all other fringe benefits as defined in the current OAPSE Local 485 negotiated agreement, effective September 4, 2018.
- d. Approve to amend the Educational Aide contract of **Mary Rubinski**, 1st of 2 Year, Educational Aide, from 3.5 Hours/Day to 4 Hours/Day, 188 Day, effective August 13, 2018.
- e. Approve to amend the Educational Aide contract of **Cathleen Cusack**, Continuing, Educational Aide, from 3.5 Hours/Day to 4 Hours/Day, 188 Day, effective August 13, 2018.
- f. Approve to amend the Educational Aide contract of **Melissa Benzel**, Continuing, Level 3, 188 Day (prorated to 183 Days), from 3.5 Hours to 7 Hours, effective August 20, 2018.
- g. Approve to amend the Educational Aide contract of **Monique Reider**, 1st of 2 Year, Educational Aide, from 3 Hours/Day to 3.25 Hours/Day, 187 Day (prorated to 181 Days), effective August 21, 2018.
- h. Rescind the \$.35 to the 2018-2019 Special Education Aide contract of **Lisa Kane**, due to lack of direct student responsibilities as defined in the current OAPSE Negotiated Agreement, Article XXVVV, effective August 13, 2018.
- i. Approve an additional \$.35/hour to the 2018-2019 salaries of the following OAPSE Special Education Aides with direct student responsibilities as defined in the current OAPSE Negotiated Agreement, Article XXVIII:

**Sarah Petrash** (7 Hours), effective August 13, 2018

**Melissa Benzel** (adjustment of 3.5 Hours to 7 Hours), effective August 20, 2018

**Monique Reider** (adjustment of 3 Hours to 3.25 Hours), effective August 21, 2018

- j. Approve the following OAPSE Special Education Aides as *substitutes* to receive an additional \$.35/hour to provide services as a "*related service substitute with direct student responsibilities*" as defined in the current OAPSE Negotiated Agreement, Article XXVIII: (effective August 13, 2018)

**Kathleen Slusarz, Beth Sonnhalter**

- k. Approve an additional \$1.00/hour to the 2018-2019 salaries of the following OAPSE Special Education Aides to provide services as a "related service aide" as defined in the current OAPSE Negotiated Agreement, Article XXVIII:

**Margaret Lynch** (7 Hours), effective August 13, 2018

**Heather Fenstermaker** (7 Hours), effective August 13, 2018

**Monique Reider** (adjustment of 3 Hours to 3.25 Hours) effective August 21, 2018

**Melissa Benzel** (adjustment of 3.5 Hours to 7 Hours) effective August 20, 2018

**Mary Rubinski** (increase of 3.5 Hours to 4 Hours) effective August 13, 2018

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- l. Approve the following OAPSE Special Education Aides as *substitutes* to receive an additional \$1.00/hour to provide services as a "related service aide *substitute*" as defined in the current OAPSE Negotiated Agreement, Article XXVIII: (effective August 13, 2018)

**Angela Berger, Monique Reider, Mary Rubinski, Kathleen Slusarz, Beth Sonnhalter, Linda Suffron**

- m. Approve "as needed" extra hours (not to exceed five (5) hours per week) for before and/or after school extracurricular activity support associated with special education to the following classified staff:

**Cynthia Matejcik**, Educational Aide, Level 8  
**Meghan Bando**, Educational Aide, Level 0 (Aides B Schedule)

- n. Employ **Robert Filla**, 2-Hour Bus Driver, 175 Days, Level 0, effective September 4, 2018 through May 30, 2018.
- o. Employ **Dianne Hawley**, 4-Hour Bus Driver, 175 Days, Level 2, effective September 4, 2018 through May 30, 2018.
- p. Approve additional bus routes / extensions "as needed" to the following bus driver contracts for the 2018-2019 school year, effective September 4, 2018:

**Colleen Davis** - 4 Hours, Level 8 (175 Days)  
**Stacey Davis** - .25 Hours, Level 8 (175 Days)  
**Jack Fishman** - 1.75 Hours, Level 8 (171 Days)  
**Jack Fishman** - .5 Hours, Level 8 (175 Days)  
**Leah Georgevitch** - .75 Hour, Level 6 (175 Days)  
**Kenneth Georgevitch** - .25 Hour, Level 2 (175 Days)  
**Joseph Gorick** - .25 Hours, Level 8 (175 Days)  
**Joseph Gorick** - 2 Hours, Level 8 (171 Days)  
**Diane Henry** - 1.5 Hours, Level 8 (171 Days)  
**Diane Henry** - 2.5 Hours, Level 8 (175 Days)  
**Rich Kochert** - .75 Hour, Level 6 (175 Days)  
**Patricia Lisy** - 1 Hour, Level 8 (140 Days)  
**Patricia Lisy** - 3.25 Hours, Level 8 (175 Days)  
**Laura Morris-Berg** - 4 Hours, Level 8 (175 Days)  
**Veronica Powers** - .25 Hours, Level 5 (175 Days)  
**Deborah Sirk** - 2 Hours, Level 8 (175 Days)  
**David Solether** - .25 Hour, Level 5 (175 Days)  
**Rhonda Spieth** - 2 Hours, Level 2 (171 Days)  
**Diana Vizy** - 2 Hours, Level 8 (175 Days)  
**Diana Vizy** - 2 Hours, Level 8 (140 Days)  
**Charmayne Zurga** - .5 Hours, Level 5 (175 Days)

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- q. Employ the following substitutes, as needed, for the 2018-2019 school year:

**Classified:**

Michelle Gabram, Educational Aide (effective 8/13/18)  
Tracy Jones, Educational Aide (effective 8/13/18)  
Diane Henry, Mail Courier  
Kristin Wood, Secretary

- r. Approve a stipend payment to **Kelly Purcell** at the CFEA negotiated curriculum rate for up to 8 hours outside the contractual workday/year to support her completion of online PLTW Update Lead Teacher Training.
- s. Approve a stipend payment to **Marissa Ausperk** at the CFEA negotiated curriculum rate for up to one day beyond contracted school year (July 2018) for CFMS Data Analysis and Planning.
- t. Approve a stipend payment to the following teachers for serving as Mentor Teachers for Ohio Resident Educators during the 2018-2019 school year (General Funds):

**Kathleen Aranavage** - \$1,500  
**Christine Deighan** - \$500  
**Ann Kehrier** - \$500  
**Carolyn Petite** - \$500  
**Kathleen Shoenfelt** - \$500  
**Susan Smith** - \$500  
**Michelle Zdolshek** - \$500

- u. Approve the following interscholastic/cocurricular supplemental/service contracts for the 2018-2019 school year:

**Andrew Rabe\***, Assistant Girls Soccer Coach, Schedule 1, Level 1, Longevity 1  
**Courtney Polcar**, Student Enrichment - Mock Trial, Schedule 3, Level 1, Longevity 1  
**Angie Jameson**, Student Enrichment - Middle School Book Club (.50), Schedule 3, Level 1, Longevity 1  
**Kyle Patterson**, Student Enrichment - Middle School Book Club (.50), Schedule 3, Level 1, Longevity 1

**\*Service Contract**

- v. Approve the following unpaid volunteers to the District's sports and academic programs. Said approval to allow for coverage under the District's general liability insurance policy:

**Carlona Coker**, Gurney Preschool

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- w. Approve **Kristine Leffler, Beth Sanfrey, Steve Hass-Hill and Grace Wilson** as Event Helpers and approve payment for their jobs at sporting events for the 2018-2019 school year.
- x. Approve the following for the Academy for the Performing Arts:
- Noah White - Videography and Editing (\$300)
- Young Frankenstein
- Marty O'Sullivan - Scenic Labor (\$250)
- Andrew Roland - Scenic Labor (\$250)
- Shawn Delaney - Scenic Labor (\$250)
- Victoria Petrovic - Scenic Labor (\$250)
- y. Approve the student openings that will be accepted by grade level for Open Enrollment for the 2018-2019 school year (revised).
- z. Approve the requested changes to PSI Master Contract approved July 12, 2018 and the August 22, 2018 Agreement for services for St. Joan of Arc: Intervention Specialist.

ROLL CALL:           Yeas – O’Toole, Rankin, Garvey, Kanzinger, Broz  
                          Nays – None  
                          Motion carried.

**Superintendent’s Recommendations**

Moved by Kathryn Garvey, seconded by Greg Kanzinger to approve the following recommendations.

- a. Accept **Chester Dolan Hill** as a Chagrin Falls High School Class of 2018 graduate having successfully completed local and state graduation requirements.

ROLL CALL:           Yeas – Garvey, Kanzinger, O’Toole, Rankin, Broz  
                          Nays – None  
                          Motion carried.

Moved by Greg Kanzinger, seconded by Phil Rankin to approve the following recommendations.

- b. Employ **Victoria Hallwachs** and **Nicholas DiSanto**, Student Tech Interns, \$9.41/hour (contingent upon the receipt of a fingerprint check through FBI/BCI which reflects no conviction of any felony, any misdemeanor that would be a felony on the second offense, any sex offense, any offense of violence, any theft offense, or any drug abuse offense).
- c. Approve the Chagrin Falls High School Swimming Agreement 2018-2019 with The Wembley Club.

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- d. Adopt **Resolution No. 18-055**, waiving the requirement to provide career-technical education to students enrolled in grades seven and eight for the 2018-2019 school year.
- e. Approve the Memorandum of Understanding with the Chagrin Falls Education Association.
- f. Adopt **Resolution No. 18-056**, determining that network products and systems, communication technology, security systems, and theatre lighting control and riggings that are part of the Intermediate School Renovation are uniquely designed to meet specific conditions of the District or are compatible with existing systems already installed and operating in the District and are each available from a single source.
- g. Adopt **Resolution No. 18-057**, authorizing a guaranteed maximum price amendment to the construction manager at risk agreement for general conditions, furniture, fixtures and equipment (allowance), final cleaning, general trades, flooring, food service equipment, casework and landscaping in an amount not to exceed \$6,940,694.00.

ROLL CALL:           Yeas – Kanzinger, Rankin, O’Toole, Garvey, Broz  
                          Nays – None  
                          Motion carried.

**Treasurer’s Reports**

- a. Board of Revision Practices – Attorney Robert Brindza provided background information and discussed the district’s role and participation in Board of Revision matters.

**Treasurer’s Recommendations**

Moved by Kathryn Garvey, seconded by Phil Rankin to approve the following recommendations.

- a. Approve **Resolution No. 18-058**, revisions to the OASBO section 457 plan approving AXA as an additional provider.
- b. Approve the establishment and appropriation of the following funds as confirmed by the State Department of Education and the State Auditor’s Office, and authorizing the Treasurer to include the same on the Amended Certificate of Estimated Resources on file with the Cuyahoga County Auditor.

<u>FUND</u>	<u>TITLE</u>	<u>AMOUNT</u>
200-938H	Class of 2023	\$ 1,000

- c. Upon the recommendation of the Superintendent and Treasurer, and in accordance with the ORC Sections 5705.41(D) and 5705.44 for *then and now* purchase orders, the board approved the following invoices for payment, and the Treasurer is authorized to sign an amended Fiscal Certificate for each:

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<u>Vendor</u>	<u>P.O. No.</u>	<u>P.O. Date</u>	<u>Invoice Date</u>	<u>Amount</u>	<u>Purchased</u>
CT Consultants	190580	8/1/18	7/23/18	\$3,390.36	Landscape Arch

ROLL CALL: Yeas – Garvey, Ranin, Kanzinger, O’Toole, Broz  
Nays – None  
Motion carried.

**Announcement of Next Meeting:**

**Work Session:** Wednesday, October 3, 2018, 6:00 p.m. in the Lewis Sands Community Room  
**Regular Meeting:** Wednesday, October 17, 2018, 6:00 p.m. in the Lewis Sands Community Room

**Executive Session**

Moved by Kathryn Garvey, seconded by Greg Kanzinger, (In accordance with Ohio Revised Code 121.22), that the Chagrin Falls Board of Education go into Executive Session at 8:01 p.m., for the sole purpose of the consideration of employment.

ROLL CALL: Yeas – Garvey, Kanzinger, O’Toole, Rankin, Broz  
Nays – None  
Motion carried.

The Board reconvened to public session at 8:46 p.m.

**Adjournment**

Moved by Greg Kazinger, seconded by Mary Kay O’Toole to adjourn the meeting at 8:46 p.m.

ROLL CALL: Yeas – Kanzinger, O’Toole, Garvey, Rankin, Broz  
Nays – None  
Motion carried.

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President

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Treasurer