

**OFFICIAL PROCEEDINGS
CHAGRIN FALLS EXEMPTED VILLAGE SCHOOLS
BOARD OF EDUCATION
JULY 12, 2018**

The **SPECIAL MEETING** of the Board of Education of the Chagrin Falls Exempted Village School District was held on Thursday, July 12, 2018, at 6:00 p.m. in the Lewis Sands Community Room. Sharon Broz, President, called the meeting to order.

MEMBERS PRESENT: Mrs. Sharon Broz, President
Mrs. Kathryn Garvey, Vice President
Mrs. Mary Kay O'Toole, Member
Mr. Phil Rankin, Member
Mr. Greg Kanzinger, Member

ALSO PRESENT: Mr. Robert W. Hunt, Superintendent
Mrs. Anne Spano, Treasurer/CFO

VISITORS: Heather Hartz, Keri Ash, Dan Costello, Lisa Shannon, Chris Woofler, Jim Nace

Pledge of Allegiance

Moved by Greg Kanzinger, seconded by Mary Kay O'Toole to approve the minutes of the **Special Meeting** of June 4, 2018, and the **Regular Meeting** of June 20, 2018 as amended.

ROLL CALL: Yeas – Kanzinger, O'Toole, Garvey, Rankin, Broz
Nays – None
Motion carried.

Superintendent's Reports

- a. Bullying, Harassment, and Intimidation Report
- b. BP 06A General Trades
 - General trades package includes: studs, drywall, paint, auditorium seating, gym equipment, plaster, and carpentry

Treasurer's Reports

- a. June 2018 Fund Report
- b. June 2018 Bank Reconciliation
- c. June 2018 Check Payment Register
- d. June 2018 SM2

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Consent Agenda Items

Moved by Mary Kay O'Toole, seconded by Greg Kanzinger to approve the following consent items.

- a. Approve a \$500.00 stipend payment to **Carolyn Petite** for serving as a Mentor Teacher for Ohio Resident Educators during the 2017-2018 school year (General Funds).
- b. Approve a contract adjustment (due to reassignment) of **Monique Reider**, Educational Aide, from 3.5 Hours to 3 Hours/Day, 187 Days, Level 1, effective August 13, 2018.
- c. Approve up to 15 additional hours, outside the regular school day, to **Monique Reider**, Educational Aide, Level 1, for state required training required by Step Up To Quality (effective July 1, 2018 - June 30, 2019).
- d. Approve a stipend payment for **Amy Acton** at the CFEA negotiated curriculum rate for two hours (July 2018) beyond the contracted school year for her participation in Science training.
- e. Approve a stipend payment at the CFEA negotiated curriculum rate for up to one day (July/August 2018) beyond the contracted school year for Bridges in Math Intervention program planning to the following certified staff and contracted personnel:

Amy Belew, Martina Kehoe, Regina Lantsberg, Sarah Tatarko, Andrea Vicchio, Dayna Vilik

- f. Approve a stipend payment at the CFEA negotiated curriculum rate for up to one day (August 2018) beyond the contracted school year for planning/preparation work for the 2018-19 school year to the following certified staff:

Brittany Ceci, Kathleen Gill, Amanda Marlo, Katherine Owen, Sarah Tatarko, Anne Wallenhorst

- g. Approve a stipend payment for up to 10 days (at the curriculum rate of \$30.00/hour for work outside the contractual workday) to **Michael Wujnovich** for his participation in PLTW Design and Modeling Training (7/23-7/27, 2018) and Automation and Robotics Training (7/30-8/3, 2018).
- h. Approve a stipend payment for up to 1 day (at the curriculum rate of \$30.00/hour for work outside the contractual workday) to **Michael Wujnovich** for planning and training module work related to PLTW.
- i. Approve a stipend payment at the CFEA negotiated curriculum rate for up to one day beyond contracted school year (Summer 2018) for CFMS Data Analysis and Planning to the following certified staff:

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Janet Adamoski, Geoffrey Brown, Brian Johnson, Jessica Johnson, Tamara Mrofchak, Emily Moore, Karen Phillips, Courtney Polcar, Jennifer Remaley, Todd Thombs

- j. Approve an additional 5 hours for **Cheryl Vadakin-Salvati**, at the rate of \$60.00/hour for ESY Speech and Language Pathology Services (July 2018).
- k. Approve 12 additional hours to **Jessica Lauer** to provide Summer (July 2018) Extended School Year - Intervention Specialist Services to students in accordance with their Individual Education Plans as required by IDEIA at the CFEA Tutor hourly base rate.
- l. Approve additional hours to the following to provide Summer 2018 Extended School Year Services to students in accordance with their Individual Education Plans as required by IDEIA at the rates listed): ***In accordance with OAPSE 2018-19 salary schedule*

Greta Insolia - One:One Educational Aide, Level 0 (up to 13 additional hours)

Kevin Brastine - One:One Educational Aide, Level 0 (up to 94 additional hours)

- m. Approve additional compensation for up to 3.5 hours outside regular school day schedule (August 13, 2018) for PAX training to the following OAPSE staff members:

Kristen Brackett, Level 0

Elizabeth Nelson, Level 1

Jill Schroeder, Level 8

Maggie Stauffer, Level 1

Linda Suffron, Level 1

Laura Vinci, Level 3

- n. Approve the following Community Education 2018 instructor:

Jasmine Howard, Assistant Stage Manager - "Heathers" (\$300.00)

- o. Approve **Cody Ray** as a Band Camp Helper at the amount of \$300.00 [Band Camp July 23 - 26, 2018] (contingent upon the receipt of a fingerprint check through FBI/BCI which reflects no conviction of any felony, any misdemeanor that would be a felony on the second offense, any sex offense, an offense of violence, any theft offense, or any drug abuse offense).
- p. Approve \$1,800 compensation (for one semester) to the following certificated staff for the 2018-2019 school year as per the CFEA negotiated contract, Article VIII, H - Secondary Schedule:

Stefanie Ashkettle (1st semester)

Jill Eisert (1st semester)

Dawn Serazin (1st semester)

Michael Salyers (2nd semester)

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- q. Approve \$3,600 compensation (\$1,800 per semester) to the following certificated staff for the 2018-2019 school year as per the CFEA negotiated contract, Article VIII, H - Secondary Schedule:

Brittany Anderson, David Arundel, Anita Boumitri, Carole Dennison, Michael DiGeronimo, Elizabeth Harrold, Kendra Karriker, Kenneth Kasee, Joshua Maas, Pamela Malone, Brian McKenna, Paul Perrine, Corinne Powers, Victor Puskas, Matthew Ricci, Lisa Salyers, Bobbie Serensky, Kathy Shoenfelt

- r. Employ the certificated substitutes, as needed, for the 2018-2019 school year (pending current licensure and receipt of a fingerprint check through BCI/FBI which reflects no conviction of any felony, any misdemeanor that would be a felony on the second offense, any sex offense, any offense of violence, any theft offense, or any drug abuse offense).
- s. Employ the classified substitutes, as needed, for the 2018-2019 school year.
- t. Employ supplemental/service (interscholastic) contracts for the 2018-2019 school year.
- u. Approve the following unpaid volunteers to the District's sports and academic programs. Said approval to allow for coverage under the District's general liability insurance policy:

Soccer - Daniel Passalacqua, Dale Sheptak, Quinn Malone
Golf - Michelle Ford
Football - Kevin Owen
Tennis - Leslie Lozon

- v. Approve the following as Event Helpers and approve payment for their jobs at sporting events for the 2018-2019 school year:

John Abbott, David Arundel, Marissa Covelli, Christine Bauer, Emily Beal, Laura Berg, Christine Briggs, Geoffrey Brown, Laura Carrabine, Barbara Cymanski, Cynthia Dean, Carole Dennison, Gary Dole, Lisa Fetterman, Lisa Geber, Mark Gebler, Sonya Green, Donald Hawkins, Amanda Heintzeman, Alison Hinesman, Krista Hunter, Mark Iammarino, Angela Jameson, Brian Johnson, Jessica Johnson, Jennifer Jones, Daniel Kerul, Jessica Lauer, John Lonchar, Robert Lonchar, Joanne Lynch, Pamela Malone, Quinn Malone, Amanda Marlo, Elise McBride, Brian McKenna, Constance Miralia, Emily Moore, Lynn Mouritsen, Tamara Mrofchak, Greg Munn, Jene Ohlrich, Robert Ohlrich, Julia O'Neill, Kyle Patterson, Karen Burke-Phillips, Kelly Purcell, Jennifer Remaley, Lawrence Richmond, John Rydquist, John Scott, Dawn Serazin, James Serluco, Patricia Siko, John Stanton, Heidi Stapulionis, Ruth Steelman, William Street, Danielle Thombs, Todd Thombs, Robert Ulrich, Gene Ulrich, Laura Vilt, Anne Wallenhorst, Jane Warner, Roger Warner, James Warren, Kathryn Warren, Justin White, KC White, Amy Withrow, Sherrie Wooden, Allison Wouters, Jana Young, David Zenker.

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- w. Approve the second reading and adoption of the Gurney, Intermediate School, Middle School and High School Handbooks for the 2018-2019 school year.
- x. Enter into a contract with PSI Affiliates, Inc. for the 2018-2019 school year, contracting the following services for St. Joan of Arc (contingent upon receipt of Federal/State funding):

Registered Nurse, School Health Assistant, Speech/Language Pathologist, Intervention Specialist, Remedial/Title 1 Teacher, School Psychology/Psychology, Clerk

ROLL CALL: Yeas – O’Toole, Kanzinger, Garvey, Rankin, Broz
 Nays – None
 Motion carried.

Superintendent’s Recommendations

Moved by Kathryn Garvey, seconded by Greg Kanzinger to approve the following recommendations.

- a. Accept the resignation (due to retirement) of **Sheryl Halagan**, 1.0 Elementary Teacher, effective June 30, 2018.
- b. Accept the resignation of **Kate Oulton**, 1.0 Intermediate School Art Teacher, effective at the end of the 2017-2018 school year.
- c. Employ **David Bargar**, Assistant Athletic Coordinator (Exempt position), 210 Day, at the salary of \$42,000, effective August 1, 2018 (contingent upon receipt of a fingerprint check through BCI/FBI which reflects no conviction of any felony, any misdemeanor that would be a felony on the second offense, any sex offense, any offense of violence, any theft offense, or any drug abuse offense).
- d. Approve that all **administrators** and **exempt** staff who do not have medical reimbursement within their employment contract and who have elected family insurance coverage through the District in the 2018-2019 contract year and who remain in the employment of the Board until June 1, 2019, shall receive a one-time, lump-sum stipend of \$1,000 (subject to lawful deductions and withholding on file with the District) no later than July 31, 2019.
- e. Approve that all **administrators** and **exempt** staff who do not have medical reimbursement within their employment contract and who have elected single insurance coverage through the District in the 2018-2019 contract year and who remain in the employment of the Board until June 1, 2019, shall receive a one-time, lump-sum stipend of \$500 (subject to lawful deductions and withholding on file with the District) no later than July 31, 2019.
- f. Approve an addendum to the contracts for the following administrators, effective August 1, 2019, through July 31, 2021:

Monica Asher, High School Principal

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Michael Daugherty, Director of Technology and Information System

Michael Morgan, Transportation Supervisor

Becky Quinn, Director of Curriculum and Instruction

Amanda Rassi, High School Assistant Principal

Lisa Shannon, Assistant Superintendent

Christopher Woolfer, Director of Operations and Strategic Initiatives

- g. Approve a contract for the following administrators, effective August 1, 2019, through July 31, 2021:

Charles Barch, District Athletic Director

Marti Jacobson, Food Service Supervisor

Rachel Jones, Gurney School Principal

- h. Approve the following rate (hourly) for non-teaching substitutes, effective August 1, 2018:

Bus Drivers: from \$14.50/hour to \$17.00/hour

Educational Aide: from \$8.30/hour to \$12.00/hour

Clerk: from \$8.44/hour to \$9.00/hour

Secretary: from \$9.29/hour to \$10.00/hour

Custodian: from \$11.50 to \$13.00/hour / with an increase to \$15.00/hour after 200 hours of accumulated work service (about 25 work days)

- i. Approve for the first reading the revisions to the following policies:

AFC-1 (Also GCN-1) Evaluation of Professional Staff (Ohio Teacher Evaluation System)

AFC-2 (Also GCN-2) Evaluation of Professional Staff (Administrators both Professional and Support)

GBQ Criminal Records Check

GCD Professional Staff Hiring

GCE Part-Time and Substitute Professional Staff Employment

GCN-1 (Also AFC-1) Evaluation of Professional Staff (Ohio Teacher Evaluation System)

GCN-2 (Also AFC-2) Evaluation of Professional Staff (Administrators both Professional and Support)

GCPD Suspension and Termination of Professional Staff

GDC Support Staff Recruiting

GDE Part-Time, Temporary and Substitute Support Staff Employment

GDI Support Staff Assignments and Transfers

GDPD Suspension, Demotion and Termination of Support Staff Members

IGCH (Also LEC) College Credit Plus

IGCH-R (Also LEC-R) College Credit Plus Regulation

JEDA Truancy

KKA Recruiters in the Schools

LEA Student Teaching and Internships

LEC (Also IGCH) College Credit Plus

LEC-R (Also IGCH-R) College Credit Plus Regulation

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- j. Enter into an Amendment (dated June 20, 2018) to the Management Agreement with Sodexo Operations, LLC, for provision of professional Facilities Management Services, effective July 1, 2018.
- k. Adopt **Resolution No. 18-049**, Chagrin Falls School Resource Officer Memorandum of Understanding (MOU).
- l. Adopt **Resolution No. 18-050**, authorizing a purchase order be issued to Gilbane for General Trades Work on the Intermediate School in an amount not to exceed \$3,424,362.00 and in anticipation of a guaranteed maximum price amendment.

ROLL CALL: Yeas – Garvey, Kanzinger, O’Toole, Rankin, Broz
 Nays – None
 Motion carried.

Treasurer’s Recommendations

Moved by Greg Kanzinger, seconded by Phil Rankin to approve the following recommendations.

- a. Approve the June 2018 Financial Reports as presented.
- b. Approve the following medical waiver stipends (eligible during the 2017-2018 school year).

Classified:

Austin, Jane	\$625.00	Koval, Jill	\$1,000.00
Dustman, Jennifer	\$625.00	Kochert, Richard	\$593.75
Fenstermaker, Heather	\$875.00	Lisy, Pat	\$625.00
Fishman, Jack	\$625.00	Morgan, Mike	\$1,000.00
Georgevitch, Ken	\$562.50	Sirk, Deborah	\$1,000.00
Gorick, Joseph	\$781.25	Slusarz, Kathleen	\$875.00
Hanculak, Cynthia	\$875.00	Solether, David	\$531.25
James, Angel	\$362.00	Spencer, Jordan	\$625.00
Jones, Jennifer	\$875.00	Vizy, Diane	\$1,000.00
Kaas, Allison	\$875.00	Zdolshek, Alan	\$500.00
Kirk, Tina	\$750.00		

Certified:

Gerber, Jacquelyn	\$1,000.00	Nidy-Patrizi, Joanne	\$1,000.00
Goodin, Sandra	\$1,000.00	Patterson, Kyle	\$1,000.00
Hauser, Megan	\$1,000.00	Salyers, Lisa	\$1,000.00
Hoffmann, Melanie	\$1,000.00	Smith, Susan M.	\$1,000.00
Jones, Ellen	\$1,000.00	Sorace, Kathleen	\$1,000.00
Kerul, Daniel	\$1,000.00	Stone, Jennifer	\$1,000.00
McArthur, Patrick	\$1,000.00		

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c. Approve the following donations.

<u>FROM</u>	<u>FOR</u>	<u>AMOUNT</u>
Chagrin Falls PTO	Eisert Art Grant-IPad Pro Sets	\$ 757.60
	Google Expedition Kit	<u>\$ 3,595.00</u>
Total PTO donations April 1, 2018 – June 30, 2018		\$ 4,352.60

ROLL CALL: Yeas – Kanzinger, Rankin, O’Toole, Garvey, Broz
Nays – None
Motion carried.

Announcement of Next Meeting:

Regular Meeting: Wednesday, August 15, 2018 – 6:00 p.m., Sands Community Room

Executive Session

Moved by Kathryn Garvey, seconded by Mary Kay O’Toole, (In accordance with Ohio Revised Code 121.22), that the Chagrin Falls Board of Education go into Executive Session at 6:37 p.m., to consider the employment and compensation of public employees or official.

ROLL CALL: Yeas – Garvey, O’Toole, Kanzinger, Rankin, Broz
Nays – None
Motion carried.

The Board reconvened to public session at 8:22p.m.

Adjournment

Moved by Kathryn Garvey, seconded by Greg Kazinger to adjourn the meeting at 8:23 p.m.

ROLL CALL: Yeas – Garvey, Kanzinger, O’Toole, Rankin, Broz
Nays – None
Motion carried.

President

Treasurer