

**OFFICIAL PROCEEDINGS  
CHAGRIN FALLS EXEMPTED VILLAGE SCHOOLS  
BOARD OF EDUCATION  
NOVEMBER 21, 2016**

The **REGULAR MEETING** of the Board of Education of the Chagrin Falls Exempted Village School District was held on Monday, November 21, 2016, at 6:00 p.m. in the Lewis Sands Community Room. Mary Kay O'Toole, President, called the meeting to order.

**MEMBERS PRESENT:** Mrs. Mary Kay O'Toole, President  
Mr. Rob Weber, Vice President  
Mrs. Sharon Broz, Member  
Mrs. Kathryn Garvey, Member  
Mr. Michael F. Hogan, Member

**ALSO PRESENT:** Ms. Lisa Shannon, Assistant Superintendent  
Mrs. Anne Spano, Treasurer/CFO

**VISITORS:** Stephanie Voss, Diane Cantor, Vanessa Mattson

**Pledge of Allegiance**

**Audience/Community Participation**

Stephanie Voss, 119 Fernwood, parent of 4<sup>th</sup> grade student, provided the Board information on diversity training and resources.

Moved by Michael Hogan, seconded by Sharon Broz to approve the minutes of the **Work Session** of October 4, 2016, and the **Regular Meeting** of October 17, 2016.

**Superintendent's Reports**

- a. Facilities Update – Chris Woofter provided an overview and update of the Bainbridge BZA meeting that took place Thursday evening. The Board discussed swing space options. Mrs. Garvey requested a timeline for each option if students are expected to be in modular units at the start of the 2017-18 school year.

**Treasurer's Reports**

- a. October 2016 Fund Report
- b. October 2016 Bank Reconciliation
- c. October 2016 Check Payment Register
- d. October 2016 SM2

**Consent Agenda Items**

Moved by Rob Weber, seconded by Kathryn Garvey to approve the following consent items.

## **MINUTES OF REGULAR MEETING – NOVEMBER 21, 2016**

- a. Accept the resignation of **Emily Urbassic**, 5 Hour Food Service Helper, effective November 28, 2016.
- b. Employ **Haley Schron**, 1.0 Teacher (to cover medical leave), BA Step 0, and all other fringe benefits as defined in the current Chagrin Falls Education Association negotiated agreement for the 2016-2017 school year, effective November 15, 2016.
- c. Employ **Kim Tressler**, 1.0 Teacher (to cover medical leave), BA Step 0, and all other fringe benefits as defined in the current Chagrin Falls Education Association negotiated agreement for the 2016-2017 school year, effective November 15, 2016.
- d. Employ **Jean Kanzinger**, .71 Teacher (to cover medical leave), BA Step 0, and all other fringe benefits as defined in the current Chagrin Falls Education Association negotiated agreement for the 2016-2017 school year, effective November 22, 2016.
- e. Employ **Alienna Arnold**, .41 Teacher (to cover medical leave), BA Step 0, and all other fringe benefits as defined in the current Chagrin Falls Education Association negotiated agreement for the 2016-2017 school year, effective November 29, 2016.
- f. Approve the following substitutes, as needed, for the 2016-2017 school year: (contingent upon the receipt of a fingerprint check through BCI/FBI which reflects no conviction of any felony, any misdemeanor that would be a felony on the second offense, any sex offense, any offense of violence, any theft offense, or any drug abuse offense).

### **Certificated:**

**Jennifer Jones**, General Education  
**Elizabeth Nelson**, Early Childhood (P-3)

### **Classified:**

**Jennifer Condon**, Educational Aide  
**Daniel Ducca**, Bus Driver  
**Melinda Redding**, Educational Aide  
**Pamela Schechtman**, Food Service (effective November 18, 2016)  
**Jordan Spencer**, Food Service (effective November 17, 2016)

- g. Approve 6<sup>th</sup> grade level Retreat (November 28 – December 2, 2016) supplemental payments in the amount of \$150/night to the following chaperones: **Katherine Adick, Brittany Ceci, Lisa Janson, Amanda Marlo, Coreene McNamara, Polly Mitchell, Katherine Owen, Matthew Volk, Michael Wujnovich.**
- h. Approve **Emily Moore** as an *Event Helper* and approve payment for her jobs at sporting events for the 2016-2017 school year.
- i. Approve stipend payments to the following for athletic tournament game services/fees (paid from OHSAA funds):

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**Charles Barch**, Site Manager -\$200.00  
**Robert Lonchar**, Ticket Manager - \$160.00  
**Anne Algier**, Trainer - \$160.00

- j. Approve a stipend payment to **Lizabeth Dworak** to provide secretarial assistance to the Athletic Department in preparation for the Athletic Sports Awards Banquets (to be paid out of the Athletic Department budget):

Fall Athletic Season - \$400  
Winter Athletic Season - \$300  
Spring Athletic Season - \$300

- k. Approve the following unpaid volunteers to the district's academics and athletic programs. Said approval to allow for coverage under the district's general liability insurance policy:

Hockey: **Michael Berg**  
Swimming: **John Reagan, Hannah Thombs**

- l. Approve the following personnel for the Community Education 2016-2017 programs at the rates listed:

**Christopher Englehart**, After School Sports, \$25.00/hour

- m. Approve **Lauren Jones and Todd Thombs** as Intermediate/ Middle School Community Education 2016-2017 Ski Club Head Advisor/Chaperones, respectively – administrative duty pay to be based upon enrollment.

- n. Approve Intermediate/ Middle School Community Education 2016-2017 Ski Club payments in the amount of \$95.00 per outing to the following chaperones: **Lauren Jones, Emily Moore, Lisa Peskar, Jennifer Stone, Danielle Thombs, Hannah Thombs and Todd Thombs / (volunteer – Mary Beth Wolfe).**

- o. Approve the adoption of the following resource for Honors 10 Book List:

• ***Laughing at My Nightmare***  
Author: Shane Burcaw  
Lexile Level: 1110L  
Awards: YALSA Nonfiction 2014

- p. Enter into an Agreement with Bellefaire JCB (Monarch School) for Preschool students who require special education and related services documented in student's Individualized Education Program, effective for the 2016-2017 school year.

- q. Adopt **Resolution No. 16-057**, approving the Agreement for Transportation of Pupils with West Geauga Local School District, effective for the 2016-2017 school year.

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ROLL CALL: Yeas – Weber, Garvey, Broz, Hogan, O’Toole  
Nays – None  
Motion carried.

**Superintendent’s Recommendations**

Moved by Michael Hogan, seconded by Sharon Broz to approve the following recommendations.

- a. Approve the adoption of the 2017-2018 school year calendar (includes Professional Development Days).
- b. Adopt **Resolution No. 16-058**, designating The Riley Law Firm (or their successors or assigns) as legal counsel for calendar year 2016 on an as needed basis by the Board, Superintendent and/or Treasurer.

ROLL CALL: Yeas – Hogan, Broz, Garvey, Weber, O’Toole  
Nays – None  
Motion carried.

**Treasurer’s Recommendations**

Moved by Rob Weber, seconded by Sharon Broz to approve the following recommendations.

- a. Approve the October 2016 Financial Reports as presented.
- b. Approve the following donations:

<u>FROM</u>	<u>FOR</u>
Dr. Thomas Coreno	Refrigerator (used) HS Training office

ROLL CALL: Yeas – Weber, Broz, Garvey, Hogan, O’Toole  
Nays – None  
Motion carried.

**Other Business** – Mr. Hogan shared a flyer from the SPARK group regarding an upcoming forum to address the heroin epidemic. The forum will be held Tuesday, November 29<sup>th</sup> in Sands Community Room.

**Announcement of Next Meeting**

Special Meeting (Executive Session) November 28, 2016, 7:30 a.m. – Central Office Conference Room

Regular Meeting, Monday, December 12, 2016, 6:00 p.m. - Lewis Sands Community Room

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**Adjournment**

Moved by Sharon Broz, seconded by Michael Hogan to adjourn the meeting at 6:26 p.m.

ROLL CALL:           Yeas – Broz, Hogan, Garvey, Weber, O’Toole  
                              Nays – None  
                              Motion carried.

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President

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Treasurer