

**OFFICIAL PROCEEDINGS
CHAGRIN FALLS EXEMPTED VILLAGE SCHOOLS
BOARD OF EDUCATION
NOVEMBER 7, 2018**

The **WORK SESSION** of the Board of Education of the Chagrin Falls Exempted Village School District was held on Wednesday, November 7, 2018, at 6:00 p.m. in the Lewis Sands Community Room. Sharon Broz, President, called the meeting to order.

MEMBERS PRESENT: Mrs. Sharon Broz, President
Mrs. Kathryn Garvey, Vice President
Mr. Greg Kanzinger, Member
Mr. Phil Rankin, Member

ABSENT: Mrs. Mary Kay O’Toole, Member

ALSO PRESENT: Mr. Robert W. Hunt, Superintendent
Mrs. Anne Spano, Treasurer/CFO

VISITORS: Jen Bencko, Kathy Ohlrich, Becky Quinn, Lisa Shannon,
Christopher Woolfer

Board Reports – Committee Updates

- a. Audit Committee (Phil Rankin, Chair) – The committee met September 7th, reviewed the audit scope and planned activities during the audit period.
- b. Board Policy Committee (Sharon Broz, Chair) – Many of the policy changes are due to H.B. 318 and S.B. 216. Also discussed a policy related to alcohol being served when outside entities rent space from the District.
- c. Business Advisory Committee – Northeast Ohio Educational Service Center serves on District’s behalf.
- d. Capital Planning (Kathryn Garvey, Chair) – New committee this year. The committee is having thorough, in-depth discussions, assessing assets, developing project timelines and funding options.
- e. Records Retention (Sharon Broz, Chair) – No update.

Superintendent’s Reports

- a. Tiger Perk Program – Pre-vocational job skills training that began in Jan. 2017. Tiger Prep will donate \$25,000 to the renovations for the project. Design work budget is \$1,000.

MINUTES OF SPECIAL MEETING – NOVEMBER 7, 2018

- b. Graduation Requirements Advocacy – Mr. Hunt is preparing a letter to Senator Sykes.
- c. Public Hearing – 2019-2020 “Draft” District Calendar
- d. Gilbane (Change Orders) - Keri Ash provided update on status of construction project. Discussed caution regarding delays with 1914 building. Discussed FF&E, Gilbane’s price and other options.
 - 1. OCO-0010
 - 2. OCO-0011

Board Recommendation

Moved by Kathryn Garvey, seconded by Greg Kanzinger to approve the following item:

- a. In an effort to improve transparency and compliance with Ohio's Sunshine Laws requiring that the Board of Education meeting minutes be of sufficient specificity that an individual not present at the meeting could understand and appreciate both the board's official actions and the rationale behind those actions, it is recommended that the Chagrin Falls Board of Education begin providing audio and/or video recordings as official record.

ROLL CALL: Yeas – Garvey, Kanzinger, Rankin, Broz
 Nays – None
 Motion carried.

Consent Agenda Items

Moved by Greg Kanzinger, seconded by Kathryn Garvey to approve the following recommendations:

- a. It is recommended that the Chagrin Falls Board of Education accept the resignation of **Gina Hunt**, 4-Hour Educational Aide, effective November 2, 2018.
- b. It is recommended that the Chagrin Falls Board of Education accept the resignation of **Katie Evaristo**, Administrative Assistant to the Treasurer, effective November 12, 2018.
- c. It is recommended that the Chagrin Falls Board of Education accept the resignation of **Jennifer Mismas**, Fiscal Specialist, effective November 13, 2018.
- d. It is recommended that the Chagrin Falls Board of Education employ **Claudia McKinley**, 4-Hour Educational Aide, Level 0 (Aides B Schedule), 188 Days (prorated to 130 Days) effective November 7, 2018, and all other fringe benefits as defined in the current OAPSE Local 485 negotiated agreement.
- e. It is recommended that the Chagrin Falls Board of Education approve an additional \$1.00/hour to the 2018-2019 salaries of the following OAPSE Special Education Aides to

MINUTES OF SPECIAL MEETING – NOVEMBER 7, 2018

provide services as a "related service aide" as defined in the current OAPSE Negotiated Agreement, Article XXVIII:

Claudia McKinley, 4 Hours

- f. It is recommended that the Chagrin Falls Board of Education approve the following OAPSE Special Education Aides as *substitutes* to receive an additional \$1.00/hour to provide services as a "related service aide sub *substitute*" as defined in the current OAPSE Negotiated Agreement, Article XXVIII:

Meghan Bando, effective October 29, 2018

Claudia McKinley

- g. It is recommended that the Chagrin Falls Board of Education employ the following substitutes, as needed, for the 2018-2019 school year (contingent upon the receipt of a fingerprint check through BCI/FBI which reflects no conviction of any felony, any misdemeanor that would be a felony on the second offense, any sex offense, any offense of violence, any theft offense, or any drug abuse offense):

Michael Kanyok, Jr., Food Service

Meghan Cook, Food Service

Kris Brugger, Educational Aide (effective 10/26/2018)

Kristin Wood, Secretary

- h. It is recommended that the Chagrin Falls Board of Education approve the following interscholastic supplemental/service contracts for the 2018-2019 school year (contingent upon the receipt of a fingerprint check through FBI/BCI which reflects no conviction of any felony, any misdemeanor that would be a felony on the second offense, any sex offense, any offense of violence, any theft offense, or any drug abuse offense):

Michael Petrella*, Girls Asst. Lacrosse Coach, Schedule 1, Level 5, Longevity 1

*Service Contract

- i. It is recommended that the Chagrin Falls Board of Education approve the following unpaid volunteers to the District academics and/or athletic programs. Said approval to allow for coverage under the District's general liability insurance policy:

Wrestling: Ben Jordan, Scott Safenovitz

Swimming/Diving: Robert Sherman

Lacrosse: Mark Razavi

- j. It is recommended that the Chagrin Falls Board of Education approve stipend payments to the following for the 2018-2019 OHSAA Tournament Games (paid from OHSAA Tournament Account):

Charles Barch, Site Manager - \$50/game

MINUTES OF SPECIAL MEETING – NOVEMBER 7, 2018

David Bargar, Ticket Manager - \$50/game
Anne Marekovic, Trainer - \$40/game

ROLL CALL: Yeas – Kanzinger, Garvey, Rankin, Broz
 Nays – None
 Motion carried.

Superintendent Recommendations

Moved by Kathryn Garvey, seconded by Greg Kanzinger to approve the following recommendations:

- a. It is recommended that the Chagrin Falls Board of Education approve the following credentialed evaluators for the purpose of Ohio Principal Evaluation System: Rachel Jones (exp. 10/16/2020) and Curtis Howell (effective 10/26/2020).
- b. It is recommended that the Chagrin Falls Board of Education adopt **Resolution No. 18-069**, Chagrin Falls School Resource Officer Memorandum of Understanding (MOU), as revised.
- c. It is recommended that the Chagrin Falls Board of Education adopt **Resolution No. 18-070**, authorizing change orders 10 and 11 to Gilbane Building Company for additional underpinnings and a window well demolition and an owner credit based on 100% Construction Documents as detailed in the CMR's Report at the Intermediate School in a net amount of \$190,556 Credit to Owner.

ROLL CALL: Yeas –Garvey, Kanzinger, Rankin, Broz
 Nays – None
 Motion carried.

Announcement of Next Meeting:

Regular Meeting: Wednesday, November 28, 6:00 p.m., Sands Community Room

Regular Meeting: Wednesday, December 12, 6:00 p.m., High School Library

Executive Session – Moved by Kathryn Garvey, seconded by Phil Rankin, (In accordance with Ohio Revised Code 121.22), that the Chagrin Falls Board of Education will go into Executive Session at 7:28 p.m. to consider employment and compensation of a public employee or official.

ROLL CALL: Yeas –Garvey, Rankin, Kanzinger, Broz
 Nays – None
 Motion carried.

The Board reconvened to public session at 8:50 p.m.

Adjournment

Moved by Phil Rankin, seconded by Greg Kanzinger to adjourn the meeting at 8:51 p.m.

MINUTES OF SPECIAL MEETING – NOVEMBER 7, 2018

ROLL CALL: Yeas –Rankin, Kanzinger, Garvey, Broz
 Nays – None
 Motion carried.

President

Treasurer