

**OFFICIAL PRECEEDINGS  
CHAGRIN FALLS EXEMPTED VILLAGE SCHOOLS  
BOARD OF EDUCATION  
WEDNESDAY, OCTOBER 17, 2018**

The **REGULAR MEETING** of the Board of Education of the Chagrin Falls Exempted Village School District was held on Wednesday, October 17, 2018, at 6:00 p.m. in the Lewis Sands Community Room. Sharon Broz, President, called the meeting to order.

**MEMBERS PRESENT:** Mrs. Sharon Broz, President  
Mrs. Kathryn Garvey, Vice President  
Mrs. Mary Kay O’Toole, Member  
Mr. Greg Kanzinger, Member  
Mr. Phil Rankin, Member (arrived at 6:10pm)

**ALSO PRESENT:** Mr. Robert W. Hunt, Superintendent  
Mrs. Anne Spano, Treasurer/CFO

**VISITORS:** Patrick Boje, David Boje, Kimberly Martin, Joseph Rose, Kristina Morgan, Alice Morgan, Peter Rose, James Rose, MaryAnn Hoelzel, Ann Hoelzel, Greg Hoelzel, Tony Azzolina, Ginger Azzolina, Ryan Waldman, David Kimball, Kristin Perkins, Todd Lyle, Nancy Burnham, Glenn Barth, Shannon Davis, Nora Zorbick, Cindy Dean, Kris Venar, Rich Washington, Christine Lewis, Kim Rankin, The Hartle Family, Phoebe Gleeson, Hannah DiGiampietro, Bonde Freese, Mira Haines, Anna Campbell, Alyssa Zatifiro, Bella Marinelli, Benjamin Broz, Trenton Catkovic, Marsel Gataulin

**Pledge of Allegiance**

Moved by Kathryn Garvey, seconded by Greg Kanzinger to approve the minutes minutes of the **Work Session** of September 5, 2018.

**ROLL CALL:** Yeas – Garvey, Kanzinger, O’Toole, Broz  
Nays – None  
Motion carried.

**Superintendent’s Reports**

- a. Numats/Bridging Student Recognition – Mrs. Quinn presented students for recognition.

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- b. Outdoor Classroom at Gurney – Rachel Jones, Marianne Cantor and Rick Washington (architect) discussed early learning and the development standards for engaging outdoors.

### **Treasurer's Reports**

- a. September 2018 Fund Report
- b. September 2018 Bank Reconciliation
- c. September 2018 Check Payment Register
- d. September 2018 SM2

### **Consent Agenda Items**

Moved by Mary Kay O'Toole, seconded by Phil Rankin to approve the following consent items.

- a. Accept the resignation of **Melissa Brugh**, Administrative Assistant to the Director of Operations and Strategic Initiatives, effective October 19, 2018.
- b. Accept the resignation of **Jordan Spencer**, 5-hour Food Service Helper, effective October 12, 2018.
- c. Approve a Family & Medical Leave of Absence (FMLA) for **Jessica Lauer** for up to 8 weeks, beginning February 27, 2019.
- d. Approve the following salary level increases due to verification of additional coursework for the 2018-2019 school year:

Kathleen Aranavage	FROM: E-20	TO: F-20
Carole Dennison	FROM: C-20	TO: D-20
Christopher Englehart	FROM: A-4	TO: B-4
Sally Gallick	FROM: E-20	TO: F-20
Elizabeth Harrold	FROM: A-4	TO: B-4
Angela Jameson	FROM: C-4	TO: D-4
Daniel Kerul	FROM: D-20	TO: E-20
Jillian Langer	FROM: E-20	TO: F-20
Joshua Maas	FROM: E-20	TO: F-20
Amanda Marlo	FROM: D-11	TO: E-11
Kathryn Ohlrich	FROM: E-20	TO: F-20
Michelle Riccelli	FROM: B-12	TO: C-12
Benjamin Rose	FROM: E-9	TO: F-9
Todd Thombs	FROM: D-20	TO: E-20
Andrea Vicchio	FROM: E-20	TO: F-20
Michelle Zdolshek	FROM: E-20	TO: F-20
- e. Employ the interscholastic supplemental/service contracts for the 2018-2019 school year.

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- f. Approve the following unpaid volunteers to the District academics and athletic programs. Said approval to allow for coverage under the District's general liability insurance policy:

Basketball: Joe Monroe, David Quesinberry  
Hockey: Scott Lowry, Michael Stallano  
Swimming: John Reagan, Marc Cahalane  
Lacrosse: Mike Petrella, John Murphy  
Track: James McClurg, Lisa Burnett  
Baseball: Josh Morrow  
Softball: Carly Wiegand

- g. Approve the following cocurricular supplemental contract for the 2018-2019 school year:

**Karen Appell**, Student Enrichment - Intermediate School Homework Helpers, Schedule 4, Level 1, Longevity 1

- h. Employ the following substitutes, as needed, for the 2018-2019 school year (contingent upon the receipt of a fingerprint check through BCI/FBI which reflects no conviction of any felony, any misdemeanor that would be a felony on the second offense, any sex offense, any offense of violence, any theft offense, or any drug abuse offense):

**Classified:**

James Heath - Educational Aide - Effective October 9, 2018  
Maryjo Gortz - Educational Aide - Effective October 9, 2018

**Certificated:**

John Abbott - General Education  
Kris Brugger - General Education

- i. Approve the 2018-2019 In-Lieu of Transportation to the following private schools (that are impractical to transport to):

NDCL  
Hawken School  
Gilmour Academy  
University School - Upper

- j. Recognize the following as school-sponsored groups/clubs:

Chagrin Falls Alumni Association, Chagrin Falls Booster Club, Chagrin Falls Community Education, Chagrin Falls Dads' Club, Chagrin Falls Educational Foundation, Chagrin Falls Music Lovers, After-Prom Parent Committee, Chagrin Falls PTO, SPARK, Tiger Prep

- k. Approve the following for the Academy for the Performing Arts:

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Adam Ditzel - Master Electrician (\$1,000)

Haunted House Labor:

Megg Cantly (\$400)

Acadia Kear (\$400)

Joseph Thomas (\$400)

Samantha Bencie (\$400)

ROLL CALL:           Yeas – O’Toole, Rankin, Garvey, Kanzinger, Broz  
                              Nays – None  
                              Motion carried.

### **Superintendent’s Recommendations**

Moved by Kathryn Garvey, seconded by Greg Kanzinger to approve the following recommendations.

- a. Employ **David Kimball**, Makerspace Implementer of Technology (Exempt position), 205 Days (prorated 146 days), at the salary of \$34,000, effective October 29, 2018 (contingent upon the receipt of a fingerprint check through BCI/FBI which reflects no conviction of any felony, any misdemeanor that would be a felony on the second offense, any sex offense, any offense of violence, any theft offense, or any drug abuse offense).
- b. Adopt **Resolution No. 18-063**, approval to recall the nonrenewal of **Tracy Jones**, approved at the April 17, 2018 Board of Education regular meeting (Resolution 18-030) and direct the Treasurer, on behalf of the Board of Education, to notify her that she is being recalled to a five (5) hour Food Service Helper position at the High School; and approve her contract of 190 Day (prorated to 145 days) 5-Hour Food Service Helper, Level 0, and all other fringe benefits as defined in the current OAPSE Local 485 negotiated agreement, effective October 18, 2018.
- c. Approve **Carol Willert** as an "as needed" substitute Administrative Assistant to the Director of Operations & Strategic Initiatives, effective October 18, 2018, at \$23.00/hr.
- d. Adopt **Resolution No. 18-064**, authorizing a Change Order to Gilbane for the 1914 floor infill details and various electrical, concrete and steel changes as detailed in the CMR's report at the Intermediate School not to exceed the amount of \$35,065.00.

ROLL CALL:           Yeas – Garvey, Kanzinger, O’Toole, Rankin, Broz  
                              Nays – None  
                              Motion carried.

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**Treasurer’s Recommendations**

Moved by Mary Kay O’Toole, seconded by Greg Kanzinger to approve the following recommendations.

- a. Approve the September 2018 Financial Reports as presented.
- b. Approve the 5-Year Forecast to be submitted to the Ohio Department of Education prior to the October 31, 2018 deadline.
- c. Adopt **Resolution No. 18-065, Tax Advance and Investments**, authorizing the treasurer to request an advance of tax monies from the County Auditor(s) as needed during the 2018 year, and to invest interim funds in government securities, certificates of deposits, repurchase agreements, commercial paper or banker’s acceptance agreements, as funds permit. The treasurer will report investments to the Board of Education at the regular monthly meetings.
- d. Adopt **Resolution No. 18-066**, authorizing the treasurer to establish a direct deposit arrangement with the Cuyahoga and Geauga County Auditors for the depositing of tax advances and distributions into the district’s bank accounts in 2018.
- e. Approve **Resolution No. 18-067**, to approve the following transfers of funds to be completed during the 2018-2019 school year.

From:	001	General Fund	\$40,000
To:	003-9000	Permanent Improvement Stadium	\$40,000

- f. Approve the following donations:

<u>FROM</u>	<u>FOR</u>	<u>AMOUNT</u>
Chagrin Falls PTO	Artist in Residence Program & Supplies – HS	\$495.00
Total PTO Donations July 1 – Sept. 30, 2016		<b><u>\$495.00</u></b>

- g. Upon the recommendation of the Superintendent and Treasurer, and in accordance with the ORC Sections 5705.41(D) and 5705.44 for *then and now* purchase orders, approve the following invoices for payment, and the Treasurer be authorized to sign an amended Fiscal Certificate for each:

<u>Vendor</u>	<u>P.O. No.</u>	<u>P.O. Date</u>	<u>Invoice Date</u>	<u>Amount</u>	<u>Purchased</u>
Ashland Univ.	190478	7/31/18	7/22/18	\$3,215	Band Camp
Illuminating	190777	9/1/18	8/24/18	\$6,431.89	Electric Service
Spanish First Class	190830	9/12/18	8/6/18	\$6,290.00	St. Joan Spanish prog.

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EAB Truck Service	190699	8/1/18	7/6/18 7/16/18	\$4,408.08 \$6,353.57	Transportation Repairs
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ROLL CALL: Yeas – O’Toole, Kanzinger, Garvey, Rankin, Broz  
Nays – None  
Motion carried.

**Other Business**

Mr. Hunt reported that the track entrances will be locked. Visitors will need to register with CFIS.

**Announcement of Next Meeting:**

**Work Session:** Wednesday, November 7, 2018, 6:00 p.m. in the Lewis Sands Community Room

**Regular Meeting:** Wednesday, November 28, 2018, 6:00 p.m. in the Lewis Sands Community Room

**Executive Session** – Moved by Kathryn Garvey, seconded by Mary Kay O’Toole, (In accordance with Ohio Revised Code 121.22(G).1), that the Chagrin Falls Board of Education will go into Executive Session, at 7:30 p.m., to consider employment with respect to a public employee or official and to consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of the information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the public interest.

ROLL CALL: Yeas – Garvey, Rankin, Kanzinger, O’Toole, Broz  
Nays – None  
Motion carried.

The Board reconvened to public session at 8:57 p.m.

**Adjournment**

Moved by Phil Rankin, seconded by Greg Kanzinger to adjourn the meeting at 8:58 p.m.

ROLL CALL: Yeas – Rankin, Kanzinger, Garvey, O’Toole, Broz  
Nays – None  
Motion carried.

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President

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Treasurer