

**OFFICIAL PROCEEDINGS
CHAGRIN FALLS EXEMPTED VILLAGE SCHOOLS
BOARD OF EDUCATION
OCTOBER 17, 2016**

The **REGULAR MEETING** of the Board of Education of the Chagrin Falls Exempted Village School District was held on Monday, October 17, 2016, at 6:00 p.m. in the Lewis Sands Community Room. Mary Kay O'Toole, President, called the meeting to order.

MEMBERS PRESENT: Mrs. Mary Kay O'Toole, President
Mr. Rob Weber, Vice President
Mrs. Sharon Broz, Member
Mrs. Kathryn Garvey, Member

MEMBER ABSENT: Mr. Michael F. Hogan, Member

ALSO PRESENT: Mr. Robert W. Hunt, Superintendent
Mrs. Anne Spano, Treasurer/CFO

VISITORS: Krista Kano, Victor Puskas, Maggie Kwasny

Pledge of Allegiance

Moved by Rob Weber, seconded by Sharon Broz to approve the minutes of the **Work Session** of September 6, 2016, and the **Regular Meeting** of September 19, 2016.

ROLL CALL: Yeas – Weber, Broz, Garvey, O'Toole
Nays – None
Motion carried

Superintendent's Reports

a. Swing Space Update – Mr. Hunt provided an update on swing space options.

Treasurer's Reports

- a. September 2016 Fund Report
- b. September 2016 Bank Reconciliation
- c. September 2016 Check Payment Register
- d. September 2016 SM2
- e. Five Year Forecast

Consent Agenda Items

Moved by Sharon Broz, seconded by Kathryn Garvey to approve the following consent items.

MINUTES OF REGULAR MEETING – OCTOBER 17, 2016

- a. Approve up to 41 days FMLA for **Carol Ponikvar**, beginning on October 17, 2016.
- b. Approve to amend the contracts of the following Transportation Aides “as needed”, effective September 6, 2016 due to transfer of location on services provided:

James Domzalski, 2.5 Hour to 2 Hour **Jennifer Jones**, 2.75 Hour to 2 Hour

- c. Approve the following salary level increases due to verification of additional coursework for the 2016-2017 school year:

Name	From	To
Stacey Behrens	D-20	E-20
Anita Boumitri	A-6	B-6
Christine Briggs	D-20	E-20
Sally Florkiewicz	D-20	E-20
Yan Guo	C-9	D-9
Alison Hinesman	D-7	E-7
Kenneth Kasee	C-5	D-5
Ellen McKelvey	D-20	E-20
Nicole Nanchoff	B-4	C-4
Rena Polien	D-18	E-18
Jennifer Remaley	C-9	D-9
Benjamin Rose	D-7	E-7
Michael Salyers	D-20	E-20
Sarah Tatarko	D-20	E-20
Matthew Volk	A-10	B-10

- d. Approve a stipend payment (\$175.00/day – 1 day) to **Gary Dole** for PLTW planning and module preparation outside of the contractual day/week (funded from Competency-Based grant).
- e. Approve a stipend payment (\$175.00/day – up to 3 days) to **Gary Dole** for his participation in a Future Problem Solving Evaluator Training on 10/29/16 and 1/7/17 and Evaluation of Future Problem Solving on 3/12/17.
- f. Approve “as needed” extra hours (not to exceed five (5) hours per week) for before and/or after school extracurricular activity support associated with special education to **Cynthia Matejck**, Educational Aide.
- g. Approve up to 30 additional hours, outside the regular school year day, to the following OAPSE members for state required training related to preschool licensing:

Carrey Nielsen, Level 0
Jennifer Jones, Level 1
Meredith Goodwin, Level 2

MINUTES OF REGULAR MEETING – OCTOBER 17, 2016

- h. Approve up to 30 additional hours, outside the regular school year day, to **Marianne Canter**, at the CFEA negotiated curriculum rate of \$23.33/hour, for state required training related to preschool licensing.
- i. Approve the following substitutes, as needed, for the 2016-2017 school year: (contingent upon the receipt of licensure and of a fingerprint check through BCI/FBI which reflects no conviction of any felony, any misdemeanor that would be a felony on the second offense, any sex offense, any offense of violence, any theft offense, or any drug abuse offense).

Certificated:

Mark Carle, Physics, Physical Science

Patrick Tregoning, P-12 Music

Classified:

Anne Hollenbeck, Educational Aide

Meghan Laws, Educational Aide

- j. Approve a stipend payment to the following teachers for serving as Mentor Teachers for Ohio Resident Educators during the 2016-2017 school year (General Funds):

Sheryl Halagan - \$1,500.00

Carolyn Petite - \$500.00

Christine Deighan - \$1,000.00

Youssef Hamid - \$500.00

Ann Kehrier - \$500.00

- k. Employ the following supplemental/service contracts for the 2016-2017 school year:

David Arundel, Technology Advocate, Schedule 3, Level 1

Kathleen Slusarz*, M.S. Student Enrichment – Minecraft Club, Schedule 3, Level 2

Courtney Polcar, M.S. Student Enrichment – Speech and Debate Team, Schedule 3, Level 1

*Service Contract

- l. Approve the payment of \$1,000 to **Lauren Jones** as an outside vendor for graphic design and layout of the Winter 2016 Community Education brochure. Payment to be based upon sales revenue.
- m. Approve **Daniel Kerul** and **Amanda Marlo** as Event Helpers and approve payment for their jobs at sporting events for the 2016-2017 school year.
- n. Approve the following Performing Arts Academy Guest Artists for the 2016-2017 school year:

Man of La Mancha

Riley Kushner (Set Labor) - \$500.00

Robert Foraker (Set Labor) - \$1,000.00

Chris Seifert (Run Crew Labor) - \$500.00

MINUTES OF REGULAR MEETING – OCTOBER 17, 2016

- o. Employ the interscholastic supplemental/service contracts for the 2016-2017 school year. **(Attachment)**
- p. Approve the following unpaid volunteers to the High School academics and athletic programs. Said approval to allow for coverage under the district's general liability insurance policy:

Basketball: **Joe Monroe, David Quesinberry**
Swimming: **Marc Calahane, Mario Gerhardt**
Wrestling: **Garrett Malone, Michael Carlone**

- q. Recognize the following as school-sponsored groups/clubs: Chagrin Falls Alumni Association, Chagrin Falls Booster Club, Chagrin Falls Community Education, Chagrin Falls Dads' Club, Chagrin Falls Educational Foundation, Chagrin Falls Music Lovers, After-Prom Parent Committee, Chagrin Falls PTO, SPARK, Tiger Prep.
- r. Approve the 2016-2017 In-Lieu of Transportation to the following private schools (that are impractical to transport to):

Gilmour Academy
Hawken School
NDCL
University School – Upper

- s. Approve the Agreement for Admission of Nonhandicapped per Diem Pupils with Wooster City School District for educational purposes for the school year of 2016-2017.

ROLL CALL: Yeas – Broz, Garvey, Weber, O'Toole
 Nays – None
 Motion carried.

Superintendent's Recommendations

Moved by Rob Weber, seconded by Kathryn Garvey to approve the following recommendations.

- a. Enter into an Amendment (dated September 26, 2016) to the Management Agreement with Sodexo Operations, LLC, for provision of professional Facilities Management Services, effective July 1, 2016.
- b. Approve the Chagrin Falls High School Swimming Agreement 2016-2017 with The Wembley Club.

ROLL CALL: Yeas – Weber, Garvey, Broz, O'Toole
 Nays – None
 Motion carried.

MINUTES OF REGULAR MEETING – OCTOBER 17, 2016

Treasurer’s Recommendations

Moved by Kathryn Garvey, seconded by Sharon Broz to approve the following recommendations.

- a. Approve the September 2016 Financial Reports as presented.
- b. Approve the 5-Year Forecast to be submitted to the Ohio Department of Education prior to the October 31, 2016 deadline.
- c. Adopt **Resolution 16-055, Tax Advance and Investments**, authorizing the treasurer to request an advance of tax monies from the County Auditor(s) as needed during the 2017 year, and to invest interim funds in government securities, certificates of deposits, repurchase agreements, commercial paper or banker’s acceptance agreements, as funds permit. The treasurer will report investments to the Board of Education at the regular monthly meetings.
- d. Adopt **Resolution 16-056**, authorizing the treasurer to establish a direct deposit arrangement with the Cuyahoga and Geauga County Auditors for the depositing of tax advances and distributions into the district’s bank accounts in 2017.
- e. Approve participation in a consortium with the Educational Service Center of Cuyahoga County (fiscal agent) for Title III (Limited English Proficient) federal funding for the 2016-2017 school year. Our district’s allocation is \$2,714.39.
- f. Approve the following donations:

<u>FROM</u>	<u>FOR</u>	<u>AMOUNT</u>
Henry Spain	High School Donation to LifeAct	\$1,250.00
Nancy Young	Armstrong Flute for High School	
Chagrin Falls PTO	Gifted Scholarship	\$ 325.00
	Tiger Time Zumba - HS	\$ 225.00
	Headphone Grant – IS	\$ 480.00
	Responsive Class – Gurney	\$ 122.40
	Intro Design Thinking Grant	\$1,500.00
	One School One Book – Gurney	<u>\$1,235.00</u>
	Total PTO Donations July 1 – Sept. 30, 2016	<u>\$3,887.40</u>

ROLL CALL: Yeas – Garvey, Broz, Weber, O’Toole
Nays – None
Motion carried.

MINUTES OF REGULAR MEETING – OCTOBER 17, 2016

Announcement of Next Meeting

Work Session, Monday, November 7, 2016, 6:00 p.m. in the Lewis Sands Community Room

Adjournment

Moved by Rob Weber, seconded by Sharon Broz to adjourn the meeting at 6:20 p.m.

ROLL CALL: Yeas – Weber, Broz, Garvey, O’Toole
 Nays – None
 Motion carried.

President

Treasurer