

**OFFICIAL PROCEEDINGS  
CHAGRIN FALLS EXEMPTED VILLAGE SCHOOLS  
BOARD OF EDUCATION  
SEPTEMBER 19, 2016**

The **REGULAR MEETING** of the Board of Education of the Chagrin Falls Exempted Village School District was held on Monday, September 19, 2016, at 6:00 p.m. in the Lewis Sands Community Room. Mary Kay O'Toole, President, called the meeting to order.

**MEMBERS PRESENT:** Mrs. Mary Kay O'Toole, President  
Mr. Rob Weber, Vice President  
Mrs. Sharon Broz, Member  
Mrs. Kathryn Garvey, Member  
Mr. Michael F. Hogan, Member

**ALSO PRESENT:** Mr. Robert W. Hunt, Superintendent  
Mrs. Anne Spano, Treasurer/CFO

**VISITORS:** Jackson Quinn, Jeremy Quinn, Robbie Quinn, Kate Quinn, Angie DeBernardo, Barbara Christian/CVT, Lori Zaffiro, Alyssa Zaffiro, Jeff Berlin, Sheila Berlin, Daniel Berlin, Joseph Rose, Tamara Struk, Don Marn, Jim Bartlett, Lori Bendall, Charlie Barch, Mike Daugherty, Cindy Snider, Susanne Svette, Andrew Weingart, Binnie Kurtzner, Kathie Campbell, Erinn Grube, Polly Mitchell, Kathy Warren, Eric Eickhoff, Tom Freese, Jake Freese, Sarah Squire, Kris Gilespe, Lean Gilespe, Christine Lewis, Nancy Burnham, Ed Gottschalk, Kathryn Gottschalk, Robert McIntyre

**Pledge of Allegiance**

Moved by Sharon Broz, seconded by Michael Hogan to approve the minutes of the **Regular Meeting** of August 15, 2016.

**ROLL CALL:** Yeas – Broz, Hogan, Garvey, Weber, O'Toole  
Nays – None  
Motion carried.

**Superintendent's Reports**

- a. Proposed Extended Field Trips
  - Spring 2017 Baseball Trip / Myrtle Beach
- b. Student Recognition – Becky Quinn recognized students for their achievement on various tests including ACT, SAT, NUMATS, Explore and Math Bridging.
- c. Strategic Plan Survey – Mr. Woofter reported feedback from the strategic plan survey.

## MINUTES OF REGULAR MEETING – SEPTEMBER 19, 2016

- d. Local Report Card – Ms. Shannon provided a background on testing in Ohio. Six components of the report use a letter grading system. She provided an in-depth look at these components.

### **Treasurer's Reports**

- a. August 2016 Fund Report
- b. August 2016 Bank Reconciliation
- c. August 2016 Check Payment Register
- d. August 2016 SM2

### **Consent Agenda Items**

Moved by Rob Weber, seconded by Sharon Broz to approve the following consent items.

- a. Accept the resignation of **Leah Lambert-Dustin** from her 3.5 Hour Educational Aide contract, effective September 2, 2016.
- b. Accept the resignation of **Renee McLain** from her 3.5 Educational Aide contract, effective September 2, 2016.
- c. Accept the resignation of 2 hours from the 4 hour Bus Driver contract of **Mechelle Kirkwood**, effective August 31, 2016 for the 2016-2017 school year.
- d. Accept the resignation of **Anne Wallenhorst** from her Rocket Club Advisor supplemental contract for the 2016-2017 school year.
- e. Accept the resignation of **Sheryl Halagan** from her .5 Student Enrichment – 3<sup>rd</sup> Grade Running Club supplemental contract for the 2016-2017 school year.
- f. Employ **William Kline**, “As Needed” Home Instruction Tutor, for the 2016-2017 school year at the current CFEA negotiated tutor rate at Level A-3.
- g. Employ **Krista Hunter**, 3.5-Hour Educational Aide, 188 Days (prorated), Level 1, and all other fringe benefits as defined in the current OAPSE Local 485 negotiated agreement, effective August 18, 2016.
- h. Employ **Melissa Sanders**, 3.5-Hour Educational Aide, 188 Days (prorated), Level 0, and all other fringe benefits as defined in the current OAPSE Local 485 negotiated agreement, effective August 31, 2016.
- i. Employ **Meghan Laws**, 3.5 Hour Educational Aide, 188 Days (prorated), Level 0, and all other fringe benefits as defined in the current OAPSE Local 485 negotiated agreement, effective September 20, 2016.

**MINUTES OF REGULAR MEETING – SEPTEMBER 19, 2016**

- j. Approve an additional .2 to the existing .8 contract of **Catherine Schneider**, Level D-13, effective September 20, 2016.
- k. Amend the Food Service Cook contract of **Tina Kirk**, 190 Day, from Level 8 to Level 3, effective for the 2016-2017 school year.
- l. Employ **Kenneth Georgevitch**, 4-Hour Bus Driver, Level 0, and all other fringe benefits as defined in the current OAPSE Local 485 negotiated agreement, effective September 1, 2016.
- m. Employ **Rhonda Spieth**, 2-Hour Bus Driver, Level 0, and all other fringe benefits as defined in the current OAPSE Local 485 negotiated agreement, effective September 1, 2016.
- n. Approve an additional 2 hours to the 2-Hour Bus Driver contract of **Deborah Sirk**, Level 8, effective September 1, 2016.
- o. Employ **James Domzalski**, 2 Hour (5 Days/Week) Educational Aide “as needed” for Transportation, Level 3, effective September 6, 2016.
- p. Employ **Melissa Benzel**, 2 Hour (2 Days/Week) Educational Aide “as needed” for Transportation, Level 1, effective September 13, 2016.
- q. Approve additional bus routes / extensions “as needed” to the following bus driver contracts for the 2016-2017 school year, effective September 1, 2016:

**Kelly Davis** – 4 Hours, Level 8

**Margaret Domzalski** – 3.5 Hours, Level 8

**Jack Fishman** – .5 Hour, Level 7

**Leah Georgevitch** - 1 Hour, Level 4

**Kenneth Georgevitch**, .5 Hour, Level 0

**Diane Henry** -3.5 Hours, Level 8

**Patricia Lisy** - 2.5 Hour, Level 8 (effective 9/6/16)

**Laura Morris-Berg** - .5 Hour, Level 8

**David Solether** - .25 Hour, Level 3

**Diana Vizy** – .5 Hour, Level 8

**Diana Vizy** – 3 Hours, Level 8 (effective 9/13/16)

**Charmayne Zurga** - .5 Hour, Level 3

- r. Approve a stipend payment of \$95.00/day (up to four (4) days) to the following guidance counselors for the purpose of gifted identification testing for Saturday testing to occur August 2016 – June 2017: **Dale Tschappat, Karen Appell, Kyle Patterson.**
- s. Approve a stipend payment (\$175.00/day – 1 day) to **Katherine Owen** for her attendance at Middle School Mock Trial Training, September 17, 2016.

**MINUTES OF REGULAR MEETING – SEPTEMBER 19, 2016**

- t. Approve a stipend payment of one (1) hour at the curriculum rate of \$175.00/day (prorated) to **Stefanie Ashkettle** for her participation in a CollegeBoard AP Seminar Pre-Training Webinar on August 31, 2016 (funded from Title IIA).
- u. Approve a stipend payment (\$175.00/day – 2 days) to **Stefanie Ashkettle** for her participation in the full-day CollegeBoard AP Seminar Training, September 24-25, 2016 (funded from Title IIA).
- v. Approve a stipend payment of one (1) hour at the substitute rate of \$95.00/day (prorated) to **Jean Kanzinger** for her participation in a CollegeBoard AP Seminar Pre-Training Webinar on September 1, 2016 (funded from Title IIA).
- w. Approve a stipend payment (\$95.00/day – 5 days) to **Jean Kanzinger** for her participation in the full-day CollegeBoard AP Seminar Training and co-planning, September 22-26, 2016 (funded from Title IIA).
- x. Employ the following supplemental/service contracts for the 2016-2017 school year:
  - Theodore Elliott\*** - H.S. Assistant Cross Country Coach, Schedule 1, Level 1
  - Christine Briggs**, M.S. Student Council Advisor (.50), Schedule 3, Level 5
  - Lawrence Richmond**, M.S. Student Council Advisor (.50), Schedule 3, Level 1
  - Christopher Englehart**, Student Enrichment – 3<sup>rd</sup> Grade Running Club (.50), Schedule 4, Level 1
  - Kathryn Brent**, Rocket Club Advisor, Schedule 4, Level 5
  - Dawn Bowen\*** – Fitness Center Advisor - \$15.00/hour  
\*Service Contract
- y. Approve the following substitutes, as needed, for the 2016-2017 school year: (contingent upon the receipt of current licensure and a fingerprint check through BCI/FBI which reflects no conviction of any felony, any misdemeanor that would be a felony on the second offense, any sex offense, any offense of violence, any theft offense, or any drug abuse offense).

**Certificated:**

**Alienna Arnold**, Integrated Language Arts (effective August 29, 2016)  
**Lindsey Berdysz**, Early Childhood P-3, Generalist 4-5  
**Dr. Maria Bencsath**, General Education  
**Dawn Bowen**, General Education  
**David Colicchio**, General Education  
**David Consolo**, General Education  
**Thomas Fowler**, General Education  
**Katharine Hallwachs**, General Education  
**Beth Anne Harbaugh**, General Education  
**Blake Havel**, 7-12 Integrated Social Studies  
**Anne Hollenbeck**, Early Childhood P-3  
**Dominic Lupica**, 7-12 Integrated Science  
**Renee Martinez**, General Education

## MINUTES OF REGULAR MEETING – SEPTEMBER 19, 2016

**Dana Matta**, General Education  
**Kaitlin McCluskey**, Early Childhood P-3  
**Corinne Midlik**, Integrated Social Studies  
**Meghann Mooney**, K-12 Intervention Specialist (effective September 14, 2016)  
**Craig Peck**, General Education  
**Kathryn Pollock**, General Education  
**Melissa Sanders**, Integrated Language Arts  
**Alexander Walker**, General Education  
**Courtney Whitmer**, General Education

### Classified:

**Alienna Arnold**, Aide (effective September 6, 2016)  
**Kristen Bookman**, Aide & Food Service  
**Chrisie Concannon**, Aide  
**Katharine Hallwachs**, Aide  
**Beth Anne Harbaugh**, Aide  
**Krista Hunter**, Aide  
**Melissa Sanders**, Aide  
**Carrey Neilsen**, Aide (effective September 16, 2016)  
**Melissa Sanders**, Aide  
**Beth Sonnhalter**, Aide  
**Heather Stewart**, Secretary  
**Vanessa Thompson**, Aide

- z. Approve the following unpaid volunteers to the High School academics and athletic programs. Said approval to allow for coverage under the district's general liability insurance policy:
- Dietetic Intern: **Fritz deConingh**, Kent State University
- aa. Approve **Sara Bogomolny** as a Performing Arts Academy Guest Artist (Director for the production of *You're a Good Man Charlie Brown*), at the fee of \$1,500.
- bb. Approve **Bill Thornhill** for the Performing Arts Academy as a Professional Photographer at the fee of \$500.00 for in-school head shots for season playbill.
- cc. Approve payment of up to \$450.00 to **Youssef Hamid** for his services of cleaning and organizing the Performing Arts Academy's offsite warehouse during summer 2016.
- dd. Approve **Laura Berg** and **Lisa Geber** as Event Helpers and approve payment for their jobs at sporting events for the 2016-2017 school year.
- ee. Approve the personnel listed in **Attachment** for the Community Education 2016/17 Programs at the rates listed.
- ff. Enter into a purchased services "Music Tutor" contract with **Dr. Craig Kepner**, for the 2016-2017 school year (\$31.00/hour, up to 3 hours/day, 2-3 days/week).

**MINUTES OF REGULAR MEETING – SEPTEMBER 19, 2016**

- gg. Enter into a purchased services “Music Tutor” contract with **Doris Smith Malone**, for the 2016-2017 school year (\$31.00/hour, up to 3 hours/day, 1-3 days/week).
- hh. Enter into a purchased services “Music Tutor” contract with **Michael Hasinski**, for the 2016-2017 school year (\$31.00/hour, up to 3 hours/day, 2-3 days/week).
- ii. Adopt **Resolution No. 16-051**, allowing **Lena C. Bando**, Chagrin Falls High School Senior, to continue in attendance tuition free for the remainder of the 2016-2017 school year (as per O.R.C. §3313.64(F)(10)).
- jj. Approve the second reading and adoption of the revision to Policy AFC-1 (also GCN-1) – Evaluation of Certified Staff (Ohio Teachers Evaluation System).
- kk. Adopt **Resolution No. 16-052**, entering into an Interdistrict Service Area Contract with the Educational Service Center of Cuyahoga County for the 2016-2017 school year.

ROLL CALL:           Yeas – Weber, Broz, Garvey, Hogan, O’Toole  
                              Nays – None  
                              Motion carried.

**Superintendent’s Recommendations**

Moved by Michael Hogan, seconded by Rob Weber to approve the following as a credentialed evaluator for the purpose of Ohio School Counselor Evaluation System: **Steven Ast, Laila Discenza, Rachel Jones, Sarah Read, Amanda Schmidt, Lisa Shannon, and Christopher Woofter**.

ROLL CALL:           Yeas – Hogan, Weber, Broz, Garvey, O’Toole  
                              Nays – None  
                              Motion carried.

**Treasurer’s Recommendations**

Moved by Kathryn Garvey, seconded by Sharon Broz to approve the following recommendations.

- a. Approve the August 2016 Financial Reports as presented.
- b. Approve the SM1 Annual Spending Plan for FY 2017.
- c. Approve the establishment and appropriation of the following funds as confirmed by the State Department of Education and the State Auditor’s Office, and authorizing the Treasurer to include the same on the Amended Certificate of Estimated Resources on file with the Cuyahoga County Auditor.

**MINUTES OF REGULAR MEETING – SEPTEMBER 19, 2016**

<u>FUND</u>	<u>TITLE</u>	<u>AMOUNT</u>
200-936H	Class of 2021	\$ 1,000
018-9262	Entrepreneurship	\$10,000

- d. Approve **Resolution No. 16-053**, to approve the following transfers of funds to be completed during the 2016-2017 school year.

From:	001	General Fund	\$40,000
To:	003-9000	Permanent Improvement Stadium	\$40,000

- e. Adopt **Resolution No. 16-054**, to approve renewal of the following providers of employee benefits as recommended by the Cost Containment Committee effective 10/01/16:

- Hospitalization/Prescription: Aetna +20.8%
- Life Insurance: Aetna – No Change
- Dental Insurance: Delta Dental of Ohio- No Change

- f. Approve the following donations:

<u>FROM</u>	<u>FOR</u>	<u>AMOUNT</u>
Kasia and Ryan Rubin	Gurney School Second Grade Class	\$ 350
	Gurney School Kindergarten Class	\$ 350
Dave Zenker	Athletic Department/55” Plasma TV	

ROLL CALL: Yeas – Garvey, Broz, Hogan, Weber, O’Toole  
Nays – None  
Motion carried.

**Announcement of Next Meeting**

Work Session, Tuesday, October 4, 2016, 6:00 p.m. in the Lewis Sands Community Room

**Adjournment**

Moved by Sharon Broz, seconded by Michael Hogan to adjourn the meeting at 8:22 p.m.

ROLL CALL: Yeas – Broz, Hogan, Garvey, Weber, O’Toole  
Nays – None  
Motion carried.

---

President

---

Treasurer