

Chagrin Falls High School

CHAGRIN FALLS EXEMPTED VILLAGE SCHOOLS

Monica J. Asher, Principal • Amanda G. Rassi, Assistant Principal

August 19, 2020

Dear Chagrin Falls High School Family,

Welcome to the 2020-2021 school year! We hope you have had an enjoyable summer and look forward to seeing you this fall. This letter will provide you with information to help guide you through the back to school process.

Chagrin Falls Exempted Village School District utilizes Final Forms, an online platform that automates the traditional required paperwork within the schools. You can access the system via the district website: www.chagrinschools.org. Parents are also able to pay their school fees utilizing the system. Final Forms allows for payment via debit or credit card. There is a 4% service charge added to the fee amount for processing. Parents can still pay school fees with a check (no cash please) turned into the office without incurring a fee. Students must pay school fees to obtain a parking pass and access their schedule.

CFHS Bell Schedule

Chagrin Falls High School will operate on a hybrid, block schedule for the 2020-2021 school year. The bell schedule is shown in the graphic below. Students who live in Cuyahoga County will attend the morning block in person from 7:40am - 10:55am and the afternoon block virtually from 11:35am - 2:50pm; students who live in Geauga County will attend the afternoon block in person from 11:35am - 2:50pm and the morning block virtually 7:40am - 10:55am. Students who have opted to attend the CFHS Virtual Academy will attend all classes virtually as articulated on their schedule. All students will attend classes virtually on Fridays. The dates for Friday A and B schedules will be as follows:

Fridays A	September 4, September 25
Fridays B	September 18, October 16

Chagrin Falls High School Hybrid Schedule 2020-2021

Hybrid	Monday	Tuesday	Wednesday	Thursday	All Remote Fridays	A Schedule	B Schedule
7:30 - 7:40am	Bus Arrival	Bus Arrival	Bus Arrival	Bus Arrival	7:45-8:15am	1st period	5th Period
7:40-7:50am	Attendance	Attendance	Attendance	Attendance	8:35-9:05am	2nd Period	6th Period
7:50-9:20am	1st Period	5th Period	3rd Period	7th Period	9:25-9:55am	3rd Period	7th Period
9:25-10:55am	2nd Period	6th Period	4th Period	Tiger Period	10:15-10:45am	4th Period	Teacher PD/Plan
10:55-11:05am	Dismissal	Dismissal	Dismissal	Dismissal	10:45-11:45am	Lunch	Lunch
Lunch (Teacher: 10:55am - 11:35am)					11:50-12:20pm	5th Period	1st Period
11:35-11:45am	Attendance	Attendance	Attendance	Attendance	12:35-1:05pm	6th Period	2nd Period
11:45-1:15pm	3rd Period	7th Period	1st Period	5th Period	1:25-1:55pm	7th Period	3rd Period
1:20-2:50pm	4th Period	Tiger Period	2nd Period	6th Period	2:10-2:50pm	Teacher PD/Plan	4th Period
2:50-3:00pm	Dismissal	Dismissal	Dismissal	Dismissal			

Soft Opening Schedule and Student Schedules

In an effort to reduce the amount of school time devoted to administrative procedures (distributing information and selling parking passes), we will schedule students to pay their fees, pick up their parking pass, drop off medication and collect classroom items from their teachers during the week of August 24th. **Once all forms and fees are submitted, students can access their schedule and purchase parking passes.**

Students will enter CFHS through the main entrance during their designated times. Upon entry into the school, every student will have their temperatures checked. Students who have an elevated temperature will not be permitted to enter. Students will check in at the “check-in” table prior to entering the building; at this table, students may pay fees, drop off medication and pick up their parking pass. After students check-in, they will go to their teachers’ classrooms to pick up class materials. *Students should bring their chromebooks so teachers can work with them to set up access to each Google Classroom.*

Monday, August 24th	9:00am-10:30am: Freshman Orientation (Virtual) 12:30pm-2:30pm: Scheduled Tours (In Person)
Tuesday, August 25th	Senior Parking Pass/Schedules/ Meet the Teacher 8:00 - 9:30: Last Names A - F 10:00 - 11:30: Last Names G - M 12:00 - 1:00: Staff Lunch 1:30 - 3:00: Last Names N - Z
Wednesday, August 26th	Junior Parking Pass/Schedules/ Meet the Teacher 8:00 - 9:30: Last Names A - F 10:00 - 11:30: Last Names G - M 12:00 - 1:00: Staff Lunch 1:30 - 3:00: Last Names N - Z
Thursday, August 27th	Sophomore Parking Pass/Schedules/ Meet the Teacher 8:00 - 9:30: Last Names A - F 10:00 - 11:30: Last Names G - M 12:00 - 1:00: Staff Lunch 1:30 - 3:00: Last Names N - Z
Friday, August 28th	8:00 - 11:00: All Day Students 11:00 - 12:00: Staff Lunch 12:00 - 1:00: Virtual Academy Students

Freshmen Orientation

Freshmen students are invited to orientation activities **Monday August 24th from 9:00a.m. - 10:30am** (Virtually) and from **12:30pm-2:30pm** for optional scheduled in-person tours. Freshman should check their school emails for more specific information. Students were also asked to complete the Google Form linked [here](#) to assist us in getting to know them better before Monday.

Student Entrance Procedures

Safety and security continue to be a high priority for the Chagrin Falls School. Hybrid students attending morning classes (Cuyahoga County) may enter the building each morning between 7:35am -7:50am. Hybrid students attending afternoon classes (Geauga County) may enter the building each afternoon between 11:35am - 11:45am. Students will have their temperatures taken at the entrance and be directed to go immediately to their first scheduled class as students will not be permitted to congregate in the hallways. Students will not be permitted to enter the building earlier than the times listed above.

Face Masks

In order to maintain a safe and healthy school environment, and reduce the potential spread of communicable disease, face coverings are required for all students and adults on District property, including employees, vendors and visitors as set forth in these guidelines, unless an exception has been made per the procedures below.

All face coverings shall meet any applicable dress code requirements, such as those established in Board policies or any applicable code of conduct provisions. All face coverings shall be free from offensive and disruptive language, symbols, designs, etc. that would distract the learning environment and/or violate other established policies and procedures.

Face Masks:

- Must fully cover the mouth, nose, and chin
- Must fit snugly against the face so there are no gaps
- Must be secured in place through a tie, clip, elastic, etc.
- Cloth masks should be cleaned on a regular basis
- Disposable face masks should only be used for a single use
- Shall not include masks with valves

Families/Staff that ordered Chagrin Falls PPE, pick up will be at KMK Friday, August 28th. More details to follow.

Open Campus

The High School will operate as an open campus during the 2020-21 school year. This means that students are only expected to be on campus when they have in person instruction. Students may come and go as their schedules permit. Students who cannot leave campus during open periods (due to transportation conflicts) will need to obtain permission from the administration as they will be given an assigned work space.

Student Fees are \$130 and include an \$80 student fee and a \$50 technology/chromebook insurance fee. Additional workbooks are required for students enrolled in Spanish 3 (\$18), Spanish 4 (\$24), AP Spanish Language (\$75), AP World (\$20) and APUSH (\$25). English teachers ask that students have the required books needed for the fall at the beginning of the school year. When you purchase using the form below, you support *Fireside BookShop* **AND** the books are delivered directly to your child in English class! Click this [link](#) for the order form.

Student Parking

Parking passes will be sold to students who have submitted all their forms and have paid all student fees. Parking passes will be available to students with a **valid driver's license only**. Parking passes will be sold for \$30 with a completed

application (available [here](#)), payment must be made on site via check that day. Only cars with permits are allowed to park on school property in posted student parking lots.

Counseling Department

The counseling breakdown will be as follows:

- Mrs. Jennifer Newton: Students last names A - F
- Mrs. Samantha Hamilton: Students last names G - M
- Mrs. Faith Kover: Students last names N - Z

Bus Routes

Information about bus routes will be posted on the district website on August 25th.

Yearbook Distribution

2019 - 2020 yearbooks will be available for students starting the week of September 14th. 2020 grads will have their books mailed home starting the week of September 7th.

School Pictures

Information regarding school pictures will be included in an upcoming letter.

Lunch Account Purchase Restrictions

In an effort to keep our records up-to-date, the Food Service Department requests that parents/guardians submit new purchase restriction requests for student lunch accounts at the beginning of each school year. All purchasing restrictions placed on lunch accounts prior to this school year have been removed from students' accounts.

Please contact Karey Bernotas, Food Service Assistant, karey.bernotas@chagrinschools.org or 440-247-5500 x4492 if you wish to place a purchasing restriction on your student's lunch account.

High School Newsletter and Communication

To ensure you do not miss any important information, please make sure to update your district email communication preferences. For example, if you have a student who is moving to a new building this year, you'll want to make sure you are signed up to receive email communication from that new school. To update your information or sign up for communication, please visit the high school website and click on "Stay Connected" which can be found in the upper right hand corner. For additional information, please visit the CFHS website at www.chagrinschools.org or call the main office at 440.247.2583. I look forward to working with you and your child throughout the school year to provide a productive and rewarding educational experience.

Sincerely,

Monica J. Asher
Principal