Making Online Payments, Viewing Lunch Accounts, and Setting Low-Balance Notifications in Infinite Campus

Making Online Payments

> ➢ Log in to Infinite Campus through the District website or the following URL:
>   https://lgca.infinitecampus.org/campus/portal/chagrin.jsp using the same username and password you currently use to view grades and assignments in Infinite Campus.
> ➢ Select **"PAYMENTS"** in the index on the left side of the Parent Portal home page.
> ➢ Set up payment information
> ➢ Deposit funds

Viewing Lunch Account Balance and Purchase Histories

> ➢ Log in to Infinite Campus through the District website or the following URL:
>   https://lgca.infinitecampus.org/campus/portal/chagrin.jsp using the same username and password you currently use to view grades and assignments in Infinite Campus.
> ➢ Select **"FOOD SERVICE"** in the index on the left side of the Parent Portal home page.

Low-Balance Notifications

You may set a low-balance notification to alert you when your student's lunch account balance falls below a specified amount.

> ➢ Log in to Infinite Campus through the District website or the following URL
>   https://lgca.infinitecampus.org/campus/portal/chagrin.jsp using the same username and password you currently use to view grades and assignments in Infinite Campus.
> ➢ Select **"NOTIFICATION SETTINGS"** in the index on the left side of the Parent Portal home page.
> ➢ Check the box next to **"LOW LUNCH BALANCE."**
> ➢ Select dollar amount at which you'd like to receive your low balance notification from the drop-down menu.

Please contact Marti Jacobson, MS, RD, LD, Food Service Supervisor, Chagrin Falls Exempted Village Schools, at marti.jacobson@chagrinschool.org or 440-247-5500 x4492, if you have any questions about the Infinite Campus Food Service Program.