

March 16, 2020

CFHS Parents and Students,

At 2:30 p.m. Thursday, Governor Mike DeWine held a press conference announcing that students in Ohio will not report to school for three weeks due to the Coronavirus Disease 2019 (COVID-19) pandemic. We understand this will result in a great deal of stress for our families. Our staff has worked diligently to be prepared to transition to virtual learning.

The grading period for 3rd quarter will end today. Teachers have communicated grading information to students, however, students should reach out to teachers directly if they have any questions or need clarification.

As we progress to our online learning environment, students will need to check their email frequently (e.g. multiple times throughout the school day). Email and Google Classroom will be the primary modes of communication during this time. All CFHS teachers have communicated with their students and shared expectations for work.

Students will be held accountable to complete coursework and meet deadlines as dictated by the classroom teacher. School "attendance" will be monitored via class participation and completion of assignments.

In an effort to assist students with organizing their work throughout the week, a schedule has been developed so they can clearly understand what to expect from their teachers as well as staff availability. Please see the schedule below:

**Math / Science / Health/PE / Music / Computer Science**

- Monday
  - Publish Content
  - Available for office hours from 12:00 to 2:00pm.
- Tuesday - Office Hours Schedule
  - Math 8:00am - 9:00am
  - Science 9:00am - 10:00am
  - Health/PE 10:00am - 11:00am
  - Music 11:00am - 12:00pm
  - Computer Science 12:00pm - 1:00pm
- Weds
  - Publish Content
  - Available for office hours from 12:00 to 2:00pm.
- Thursday Office Hours Schedule
  - Math 8:00am - 9:00am
  - Science 9:00am - 10:00am
  - Health/PE 10:00am - 11:00am

- Music 11:00am - 12:00pm
- Computer Science 12:00pm - 1:00pm
- Friday
  - Assessment

**ELA / Social Studies / World Language / Art / Business**

- Monday
  - Assessment
- Tuesday
  - Publish Content
  - Available for office hours from 12:00 to 2:00pm.
- Weds - Office Hours
  - ELA 8:00am - 9:00am
  - Social Studies 9:00am - 10:00am
  - World Language 10:00am - 11:00am
  - Art 11:00am - 12:00pm
  - Business 12:00pm - 1:00pm
- Thursday
  - Publish Content
  - Available for office hours from 12:00 to 2:00pm.
- Friday Office Hours
  - ELA 8:00am - 9:00am
  - Social Studies 9:00am - 10:00am
  - World Language 10:00am - 11:00am
  - Art 11:00am - 12:00pm
  - Business 12:00pm - 1:00pm

It is expected that many students and their families will have periods of heightened anxiety throughout this process. Students who need additional support may reach out to their school counselor for assistance as they will be available throughout this process. Tania Gordon, LISW-S, our SAY Clinical Social Worker remains available to support our students during this period as well. She can be reached by email at [tania.gordon@chagrinschools.org](mailto:tania.gordon@chagrinschools.org) or by phone at her Bellefaire office at 216-320-6406.

Our staff worked diligently over the past several days to prepare our classes to transition to an online environment and I am incredibly proud of their dedication and creativity. Please identify any technology issues prior to spring break as we want to be as proactive as possible in resolving issues. We need our students to understand this is the new place that learning will take place. We appreciate your continued support and thank you for your flexibility!