

## Lunch Account Charges

The food service department believes that no child should go hungry. The department's charge policy is designed with this belief in mind while maintaining its goal of fiscal responsibility.

**Students in grades k-8** with zero or negative lunch account balances will be allowed to purchase a complete lunch only. No a la carte purchases will be permitted. The food service department will use its discretion to determine when a negative balance is large enough that it is appropriate for a student's purchases be restricted to a cheese sandwich meal only. Students will be charged the regular lunch price for a cheese sandwich meal. Parents will be notified by email or phone two school days before a student's purchases will be restricted to the cheese sandwich meal.

**Students in grades 9-12** with zero or negative lunch account balances may not make any purchases in the cafeteria, with the exception of a cheese sandwich meal at the regular lunch price.

At all grade levels, students who turn in lunch account payments at school will be permitted to make purchases in the cafeteria *up to the dollar amount of the payment on the day the payment is brought in*.

Lunch account payments can be submitted in one of three ways:

1. Online via the Infinite Campus parent portal.
2. Cash or check payments be submitted to the school building office (k-12), class teacher (k-6), or cafeteria cashier (7-12).
3. Cash or check payments may be submitted directly to the attention of the food service department at 400 E. Washington Street, Chagrin Falls, OH 44022.